



# Completing SEUPA from Kiosk Thin Client Computer

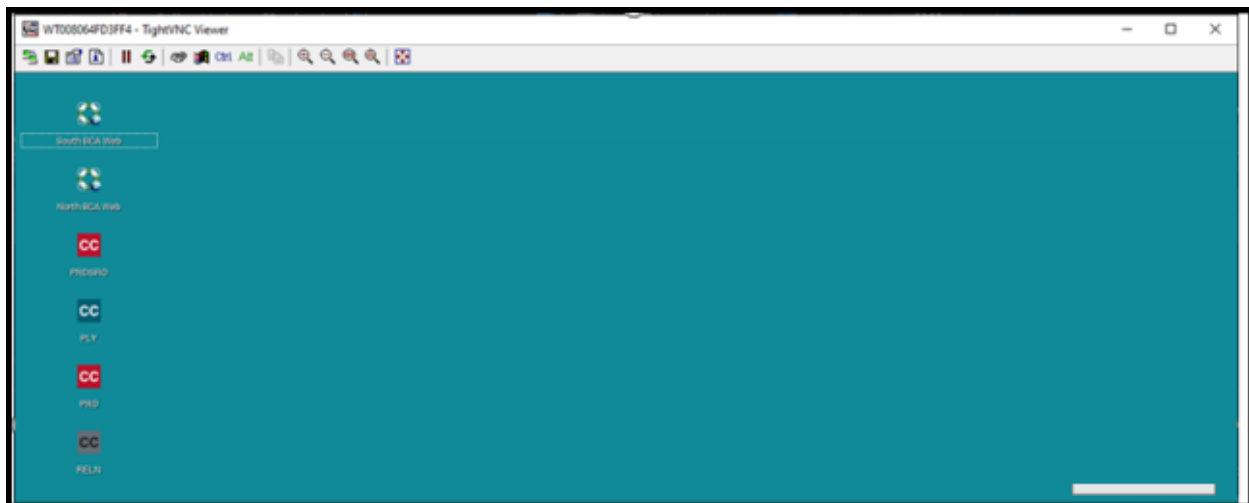
## Tip Sheet

This tip sheet is to support end users that are completing their Simulated End User Assessment (SEUPA) from thin client computers.

### Basic Desktop on Kiosk Thin client Computers

#### Epic Environments

These computers do not have a Windows based operating system, and therefore do not require a Window's login. They only run Epic-suite applications (e.g., PLY PRD) that require login with a user name and password. A simplified desktop appears after powering on the kiosk thin client computer, moving a mouse, or pressing any key. This is where you can access Epic environments such as PLY, PRD, EXAM 1, EXAM 2, EXAM 3 or EXAM 4



#### Login to PLY

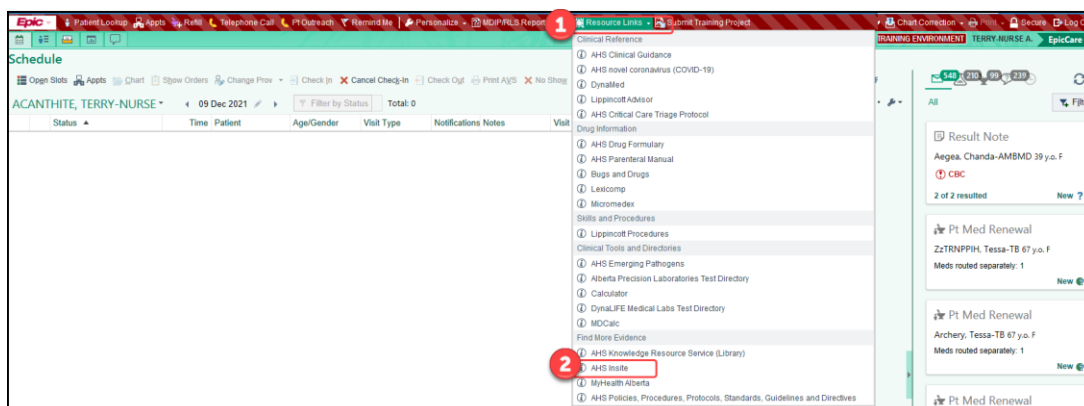
1. Login to **PLY** using your User ID and password provided in training.

Tip: All training logins will work to access PLY for this purpose. An example provided below is for illustrative purposes only:

- User ID: nurse00
- Password: train

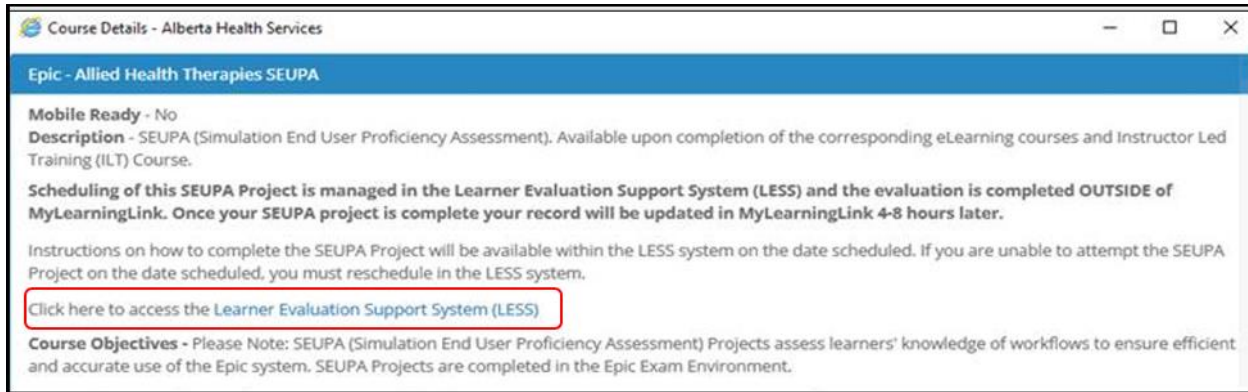
#### Access Insite

2. On the Epic toolbar click on the **Resource Links** Menu and select **AHS Insite**



## Access LESS System

3. On Insite login to MyLearning(MLL) to access **SEUPA registration**
4. Within MLL you will be able to access the **Learner Evaluation Support System (LESS)** via link.  
NOTE: LESS is where you will register for taking your SEUPA and will also provide you with your assigned login users and patients as well as the SEUPA instructions.



Course Details - Alberta Health Services

### Epic - Allied Health Therapies SEUPA

**Mobile Ready** - No

**Description** - SEUPA (Simulation End User Proficiency Assessment). Available upon completion of the corresponding eLearning courses and Instructor Led Training (ILT) Course.

**Scheduling of this SEUPA Project is managed in the Learner Evaluation Support System (LESS) and the evaluation is completed OUTSIDE of MyLearningLink. Once your SEUPA project is complete your record will be updated in MyLearningLink 4-8 hours later.**

Instructions on how to complete the SEUPA Project will be available within the LESS system on the date scheduled. If you are unable to attempt the SEUPA Project on the date scheduled, you must reschedule in the LESS system.

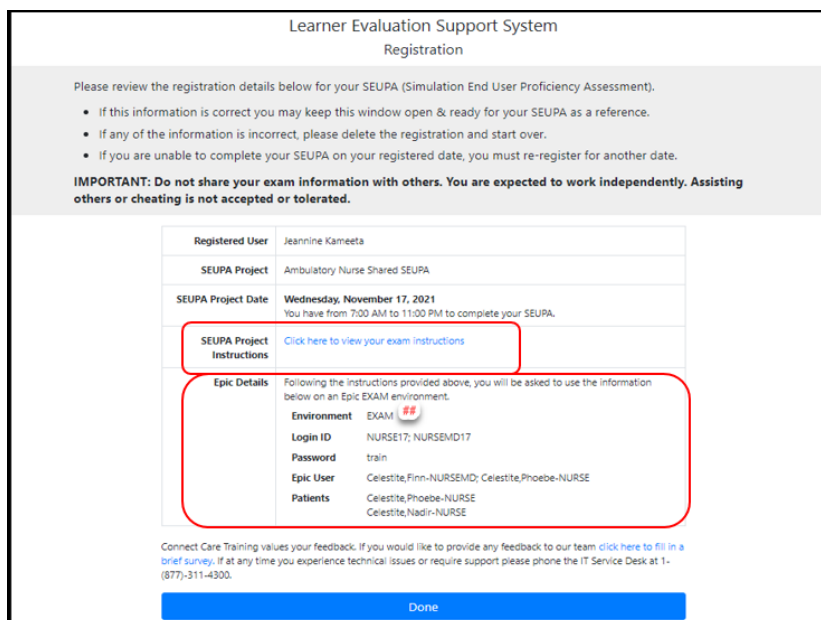
[Click here to access the Learner Evaluation Support System \(LESS\)](#)

**Course Objectives** - Please Note: SEUPA (Simulation End User Proficiency Assessment) Projects assess learners' knowledge of workflows to ensure efficient and accurate use of the Epic system. SEUPA Projects are completed in the Epic Exam Environment.

## Review Registration

1. Click the link to open SEUPA Project Instructions to refer to during your SEUPA

NOTE: This page provides your assigned EXAM## environment, login user(s), the password(s) for the user(s) and the patients you should use to complete the SEUPA.



Learner Evaluation Support System  
Registration

Please review the registration details below for your SEUPA (Simulation End User Proficiency Assessment).

- If this information is correct you may keep this window open & ready for your SEUPA as a reference.
- If any of the information is incorrect, please delete the registration and start over.
- If you are unable to complete your SEUPA on your registered date, you must re-register for another date.

**IMPORTANT: Do not share your exam information with others. You are expected to work independently. Assisting others or cheating is not accepted or tolerated.**

Registered User	Jeannine Kameeta
SEUPA Project	Ambulatory Nurse Shared SEUPA
SEUPA Project Date	Wednesday, November 17, 2021 You have from 7:00 AM to 11:00 PM to complete your SEUPA.
SEUPA Project Instructions	<a href="#">Click here to view your exam instructions</a>
Epic Details	Following the instructions provided above, you will be asked to use the information below on an Epic EXAM environment.
Environment	EXAM ##
Login ID	NURSE17; NURSEMD17
Password	train
Epic User	Celestie,Finn-NURSEMD; Celestie,Phoebe-NURSE
Patients	Celestie,Phoebe-NURSE Celestie,Nadir-NURSE

Connect Care Training values your feedback. If you would like to provide any feedback to our team [click here to fill in a brief survey](#). If at any time you experience technical issues or require support please phone the IT Service Desk at 1-(877)-311-4300.

Done

## Begin SEUPA

5. Open the EXAM## environment identified in your LESS registration by clicking the appropriate EXAM## icon on your thin client desktop

**Important Note:** Do not complete SEUPA in PLY. Ensure you are in correct EXAM environment.

6. Login with User ID and Password from registration details.
7. Continue to write your SEUPA